

**THE INDIAN SOCIETY OF AGRONOMY**

**(Constitution)**

**(1955, Registration No. S 1109)**

**Amended and Approved in General Body Meeting**

at

**Maharana Pratap University of Agriculture and Technology  
Udaipur, Rajasthan**

on

**25<sup>th</sup> October, 2018**

# **The Indian Society of Agronomy Constitution**

**Amended by General Body  
(in its meeting held on 25th October, 2018)**

**at**

**Maharana Pratap University of Agriculture and Technology  
Udaipur, Rajasthan**

**Name: The Indian Society of Agronomy**

## **Definitions:**

**General Body constituents of all life and annual members, henceforth called GB**

**Executive Council duly elected body by the bonafide members of General Body, henceforth called EC**

**Headquarters: Head Office of the Society**

# INDIAN SOCIETY OF AGRONOMY

## The Constitution of the Society

(Founded in 1955, Reg. No. S 1109)

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## The Constitution of the Society

(Founded in 1955, Reg. No. S 1109)

### The Constitution of the Society amended and approved by General Body of the Society

**Clause 1.** The Society shall be known as “The Indian Society of Agronomy”.

#### **Clause 2. Objectives**

2.1 To generate and disseminate knowledge of Agronomy in its widest perspective.

2.2 To encourage innovative research, education, extension and agri-preneurship in the scientific and practical aspects of sustainable management of Natural Resources in crop production.

2.3 To provide suitable forum such as National and International symposia/seminars to diffuse scientific knowledge among scientists and to facilitate personal contacts between members.

2.4 To publish Journals, bulletins, reports, books and newsletters for the advancement of the aims of the Society.

2.5 To do and perform all other acts, matters and things that may assist in conduct to, or be necessary for the fulfillment of the above-mentioned objectives and for the purposes of the Society.

#### **Clause 3. Members and Privileges of Members**

The Society shall consist of life members, annual members, associate members and Institutional members.

3.1 Annual Members: Scientists engaged and interested in teaching/research/extension in Agronomy and related subjects shall be admitted as members after they pay the prescribed fee (subject to revision). They shall be entitled to receive the Journal of the Society free of charge online from the year from which subscription is paid, will have right to vote provided they have been members for minimum period of two years prior to the year of election. (Ref. Clause 9.5).

3.2 Life Members: Scientists/persons on payment to the value of 10 years annual subscription at the current rate (subject to revision by the Executive Council) shall be enrolled as life members. The life members shall enjoy all the privileges of the members. They shall be exempted from payment of annual subscription. They shall, however, not be entitled for back issues of the journal of the Society published before enrolment. They shall be entitled to receive the Journal of the Society free of charge online from the year of the membership and will have the right to vote and hold office of the Society provided they have been life members for minimum of two years prior to the year of election (Ref. Clause 9.5).

3.3 *Associate Members*: Persons who do not possess basic degree in agriculture science shall be enrolled as associate members only on payment of sum equal to that charged as subscription from **annual** members. They shall enjoy all the privileges of the members except the right to vote at meetings/elections or to hold an office.

3.4 Institutional Members: Institutions or organizations in India on payment of Rs. 1,30,000 (equivalent to US \$ 2000/= in the case of Institution in foreign countries or Indian Institutions or Organization with

Headquarters abroad) as Institutional members. They will be entitled to receive the Journal of the Society free of charge, but will not enjoy voting rights or rights to hold office of the Society.

#### **Clause 4. Withdrawal/Discontinuance/Expulsion of Members**

4.1 A member may withdraw from the Society signifying his/her wish to do so in a letter addressed to the President. He shall, however, not be entitled for the refund of any fee paid by him/her. Any member so resigning may, however, re-apply for admission.

4.2 Members who do not pay their annual subscription by 31 December shall cease to be the members for the Society. They will have to re-apply for the membership and will not be entitled for the issues of the Journal for the concerned year published prior to date of enrolment. A request for the back issues of year, when payment of the membership is delayed beyond 31 December can, however, be made to the President, which if considered in the interest of the Society, may accept such requests.

4.3 Any member indulging in activities against the interests of Society or the activities, which block the functioning of the Society, shall discontinue to be a member of the Society. The Executive Council will discuss such cases on merit and in case the majority decision is for expelling a member it will refer the matter to the General Body Meeting which may be convened for this purpose, if necessary. The General Body can expel a member from the Society for a fixed term of two or more years or the entire life period, if it finds that the damage caused by the member to the Society is irreparable. The expulsion orders by the General Body will also apply to the life members, who, however, will continue to receive the Journal of the Society free of charge. The expelled members/life members will have neither right to vote nor they can contest for any office of the Society.

4.4 The Office bearer and the member of the EC who does not attend consecutive three meetings of the EC shall automatically be ceased to hold the present post for the entire term of the present EC.

#### **Clause 5. Subscription**

5.1 The subscription rates, which may be revised by the Executive Council from time to time will apply for one calendar year (January to December).

5.2 The current subscription rates for the year 2018 are:

- A. Individual membership:  
Annual: ₹1,000 (500\*) (India); US \$ 120 (100\*) (Foreign)  
Life: ₹10,000 (India); US \$ 1,200 (Foreign)
- B. Libraries/Institutions:  
₹ 5,000 (Print only); ₹6,500 (Print+online) (India); US \$ 500 (Print only) US \$ 650 (Print+Online) (Foreign) by Air mail  
A 10% rebate will be allowed to booksellers and book agencies.  
\*for students

5.3 The rates for other publication will be fixed by the Executive Council.

#### **Clause 6. General Body**

6.1 General Body shall consist of members namely life members and annual members.

6.2 General Body shall elect the office bearers of the Executive Council which shall run all the activities of the Society through election process as per the Society Act.

6.3 General Body shall be the supreme Authority to decide and approve all or any kind of matters pertaining to the Society as per Society Act 1860 and later amendments if any in 1860 Act.

6.4 Those matters which bring about alteration/modification in the rules/constitution and major Policy decisions shall have the approval of the General Body.

## Clause 7. The Executive Council

7.1 The administration, direction and management of the affairs of the Society shall be entrusted to the Executive Council consisting of the President, Vice Presidents, Secretary, Joint Secretary, Treasurer, Editor-in-Chief and Councillors of states. Normally, minimum of 20 members can elect a state's Councillor. Two or three smaller states may, however, unite and have one Councillor. The representation of the members from the industry or other organizations, which do not fall in the normal stream of agronomic research and teaching may be made by separate Councillors without voting right. The Executive Council may examine the needs and may take decision on the provision of such Councillors. This should be later got approved in the General Body Meeting. The immediate past President and Secretary shall be ex-officio members of the Executive Council of the Society with voting right.

7.2 The Executive Council consists of the following office bearers:

President	- One
Vice Presidents:	- Five zone wise
i. North (J&K, HP, UK, Punjab, Haryana, Delhi )	- One
ii. South (Karnataka, Telangana, AP, TN, Puducherry, Kerala, A&N Islands)	- One
iii. East (Bihar, Jharkhand, Bengal, Odisha, Sikkim, NE States)	- One
iv. West (Rajasthan, Gujarat, Maharashtra, Goa )	- One
v. Central (MP, Chhattisgarh, UP )	- One
Secretary	- One
Joint Secretary	- One
Treasurer	- One
Councillor	- One from each state of the Country

7.3 Power of the Executive Council office bearers:

7.3.1. President

- (i) The President shall preside over the meetings of the Executive Council and the General Body. He shall have right to cast an additional vote other than the normal which shall be the final decisional vote in case it becomes necessary.
- (ii) The President shall be the Ex-officio member of any committee constituted by the Executive Council.
- (iii) The President shall have all the executive power to review, monitor all/any matter pertaining to Administration, Publication, Finance, Organization, etc. as per need and he can overrule the decision which is of individual based and not in the interest of the Society's aims and objectives.
- (iv) The President shall have right to call extra-ordinary/emergency meeting of EC/GB as per urgent need in the interest of the Society duly approved by EC.
- (v) The President shall have power to invite learned academician, research worker or any eminent personality to deliver lecturer/discussion, etc. in consultation with Vice Presidents and Secretary.
- (vi) The President shall be the organizing Chairman of any Seminar/Symposium/Congress/Conference etc. organized by the Society.
- (vii) The President shall ensure that the Society function as per the Constitution of the Society.

7.3.2. Vice-Presidents

- (i) They will be responsible to strengthen the Chapters under their zone.
- (ii) The senior most Vice-President (on the basis of maximum percentage voting in the zone) shall preside over the meeting of Executive Council/General Body in the absence of President from headquarters after getting approval of the President in advance by the Secretary of the Society. Secretary shall invite the senior Vice-President for presiding over the meeting in the absence of President.
- (iii) They can arrange/organize the seminar/symposium/congress/brain storming session etc. with prior approval of the Executive Council of the Society from ISA HQs.

7.3.3. Secretary:

- (i) The Secretary shall be responsible to look after the day to day working of the Society.
- (ii) The Secretary shall have overall responsibility for the conduct of the affairs of the Society under the directives of the President.

- (iii) He shall convene the meetings of the Executive Council, General Body in consultations with President and shall be responsible for recording their proceedings.
- (iv) He shall discuss the proceedings with the President and only after the approval of the President, he shall release the proceedings in Circulation to all the members online within 15 days of the EC meeting.
- (v) The Secretary shall invite the agenda from the members and with the approval of the President, he shall issue the notice of meeting of EC/GB as well as the Agenda of the meeting.
- (vi) The Secretary shall be the overall Incharge under the supervision of the President for organizing any event of the Society - Seminar, Symposia, Conference, Workshop, etc. However, the Executive Council shall have right to nominate some other senior Agronomist as the Organizing Secretary of a particular event as per need and in the interest of the Society.
- (vii) The Secretary in consultation with President and after his approval shall appoint or terminate the services of the paid employees of ISA working at the Headquarters.
- (viii) The Secretary shall have power to sanction an amount for expenditure up to Rs. 10,000/- (Rupees Ten Thousand only) and beyond ten thousand the approval of President shall be mandatory for an amount up to Rs.1.00 lakh. Beyond this amount, approval of EC is necessary up to Rs.10.00 Lakh. For expenditure beyond Rs.10.00 Lakh, approval/ratification of General Body shall be mandatory.

#### 7.3.4 Joint Secretary:

- (i) The Joint Secretary shall help the Secretary in his work.
- (ii) He shall conduct the work of the Secretary during his absence from the Headquarters.

#### 7.3.5 Treasurer:

- (i) The Treasurer shall prepare the Annual Budget in consultation with the Secretary and after approval of the President, he shall put up the budget in the Executive Council meeting latest by the end of the March of each year.
- (ii) He shall present all the financial details including income and expenditure of the Society in each of the Executive Council meeting.
- (iii) As per the financial norms, he shall be responsible to get the account audited by the registered Chartered Accountant and present the Balance Sheet in EC meeting for approval.
- (iv) He shall put the expenditure proposal to the President for approval.
- (v) He shall be responsible to maintain all the financial Transaction as per prescribed norms and keep all the records like ledger, cash books etc. update and in safe custody.
- (vi) He shall be responsible for maintaining all authorized bank accounts/Transaction/records, etc.
- (vii) He shall be the comptroller of the income and expenditure incurred in Seminar, Symposia, Workshop etc. and decide the payment in consultation with Secretary and approval of the President.
- (viii) He shall have power to keep a sum of Rs. 10,000/- (Ten Thousand only) with him as contingent fund to meet out the routine expenditure for the Society work. Any expenditure above Rs.10,000/- and less than Rs.1.0 lakh shall have sanction from the President.

#### 7.3.6. Councillor:

- (i) The major responsibility of each Councillor shall be to spread and strengthen the aims and objectives of the Society in practice and reformation as per need of the state/region.
- (ii) He/she shall be representative of the State and shall attend Executive Council meeting as and when called for society activities.

### **Clause 8. Editorial Board**

8.1 The Executive Council will appoint the Editor-in-Chief and other Members of the Editorial Board for a tenure of two years. However, any additions or deletions in the Editorial Board may be made by the Executive Council as and when deemed necessary.

8.2 There is no tenure limit on the member of the Editorial Board and members may continue in the Editorial Board for as many years as per clause 8.3, Executive Council may consider it appropriate. Thus, while the Executive Council members change, the members of the Editorial Board may continue to hold the office, provided the current Executive Council considers it desirable and agreed upon unanimously.

8.3 The new Executive Council after biennial election shall have the powers to reconstitute the Editorial Board including Editor-in-Chief. if desired, at any time during the present term of Executive Council.
8.4 The appointed Editor-in-Chief shall be a member of the Executive Council.
<b>Clause 9. Election of the Office Bearers</b>
9.1 The members of the Executive Council (President, Vice Presidents, Secretary, Joint Secretary, Treasurer and Councillors) will be elected by the secret online ballot for a tenure of two calendar years. In the case of unavoidable delays in the elections the Executive Council will continue to function until new Executive Council takes over and in no case more than three months after expiry of the term.
9.2 Eminent scientists/persons who can provide dynamic leadership to the Society can be chosen as Patron of the Society in its General Body Meeting. The position is not to be filled by the election but by the general consensus in the General Body Meeting. Once chosen the patron will be the member of the Executive Council. However, he will have no voting right but can preside over Executive Council Meetings/General Body Meetings. If needed he will provide guidance. In the case of crisis, if any, the Patron will have the responsibility of managing the affairs of the Society including the conduct of the election.
9.3 The Secretary and Treasurer shall be persons staying at the Headquarters of the Society. The Headquarters here means the town namely Delhi/New Delhi and not any specific institution or organization.
9.4 The member can hold a post for one term. However, if he/she wishes to hold the same post for the second term, he/she can avail the same after a gap of one term. In no case, the member can hold the same post thrice. He/She may, however, hold any other post, which was not held earlier, for other one term, if elected.
9.5 The voters list in year of election will be made by the Secretary by end of January and will include members who have paid membership dues of past two years by 31 <sup>st</sup> December prior to the election year. It shall be responsibility of the EC to ensure verification of the bonafide members listed in the voter list. The EC may constitute a committee to ensure the verification of the bonafide members in the voter list before Election process begin. Thus, persons who had been annual members consecutively for a period of 2 years and life members only will be entitled to vote. In case of life members, only those will have rights to vote who have paid all the membership dues in the preceding year of election. This list will be reserved and approved by the Executive Council and additions or deletions cannot be made later in the list unless approved by the Executive Council in its next meeting.
9.6 The Executive Council will appoint a Returning Officer for the Society elections. The Returning Officer shall be a non-contesting member. A member of the Executive Council provided he is not contesting election can be appointed as Returning Officer for the Society elections. The Returning Officer shall be a person staying at Delhi/New Delhi/NCR of NCT Delhi.
9.7 The Secretary shall provide all necessary records including list of the bonafide members of Society to the Returning Officer along with all secretariat facilities for smooth and efficient conduct of the Election. All the members in the voters list will be asked by the Returning Officer to send their nominations to the Returning Officer by a date fixed by the Returning Officer. The nominations shall be proposed and seconded by bonafide voter members only as per clause 9.5.
9.8 The Returning Officer will scrutinize the nominations and he will communicate the proper names for various posts along with their address to the contestants for their consent. The names of the members communicating/ conveying their willingness for contesting elections will be passed on to the Editor-in-Chief for getting the online ballot ready having names and address of the contesting candidates duly numbered and signed will be dispatched online by the Returning Officer. The ballot must be sent back by the members to the Returning Officer by the fixed date to be indicated on the ballot through online.

9.9 The ballots will be counted by the Returning Officer in the presence of at least two members of the outgoing Executive Council and contesting candidate or his/her representative. The members getting the highest votes will be declared elected. In the case of tie, the immediate past President will have the casting vote.
9.10 The results will be communicated by the Returning Officer to the contestants, who will inform directly or in public press and upload on the Society Website.
9.11 Unless elections are delayed, the elected new Executive Council will take charge from 1 <sup>st</sup> April of new term.
9.12 For the position for which the nominations are not received, the Executive Council will have option to elect by a majority of vote by show of hands in the first EC meeting.
9.13 The Returning Officer shall be from the Delhi/New Delhi/NCR of NCT whose credential are transparent and known in the profession.
<b>Clause 10. Meeting of the Executive Council</b>
10.1 The Executive Council shall normally meet at least once in three months, more often, if necessary and shall review the financial position of the Society, review the progress made in the publication and other activities of the Society and such other matter as the Executive Council is empowered to deal with under the rules.
10.2 The Secretary in consultation with the President, shall convene meetings of the Executive Council and intimate to all the members of the Council the date, place and time of the meeting, and the agenda of the subjects to be discussed.
10.3 A minimum of 20 per cent of the members of the Council shall form a quorum.
10.4 The President, or in his absence, the Senior Vice President shall take the chair. In the absence of the President or of the Senior Vice President, next Senior Vice President shall act as Chairman.
10.5 The ordinary method of voting shall be by show of hands, but the votes shall be taken by ballot on a motion to this effect being duly carried.
10.6 The Chairman shall be entitled to vote with other members of the Council and when the votes are equal, he shall have a second i.e., a casting vote.
10.7 Minutes of proceedings of every meeting of the Executive Council shall be taken during the meeting by the Secretary or the Joint Secretary, or in their absence, by one of the members of the Executive Council nominated by the Chairman of that particular meeting.
10.8 A copy of the minutes of each meeting of the Executive Council shall be circulated to the members of the Executive Council and placed before the next meeting of the Executive Council for confirmation.
10.9 The EC may constitute from among their own body or from among the members of the Society, committees for the consideration of special subjects. Committees shall cast minutes to be taken of their proceedings and shall report all matters referred to them, producing such minutes, if called for to the Secretary with copy to the President. Committees shall have their own Chairman and Convener, their terms of reference etc. in other respects may be defined by the EC which may also dissolve such Committees, if necessary.
10.10 A member of Executive Council shall be paid the travel expenses for attending the EC meetings.



10.11 The travel expenses should be restricted to the II AC train fare only. In addition, the incidental charges not more than Rs. 1000/- (Rs. 500/- for onward journey + Rs. 500/- for return journey + Rs. 500/- for one halt at Delhi) may be paid to those who take more than 12 hours journey (one way) while for others, it may be restricted to Rs. 500/- only.
10.12 Executive Council shall take all decisions for overall improvement in the effective functioning and the larger interest of the Society without contradicting the provisions of the Constitution.
10.13 The implementation of the decisions taken in the EC shall be mandatory on the part of the Secretary /Concerned Officials with immediate effect in the best interest of the Society.
<b>Clause 11. General Body Meetings</b>
General Body Meetings of the Society shall be of two kinds viz. Biennial General Body Meeting and Extra-Ordinary General Body Meeting.
11.1 The Biennial General Body Meeting of the Society shall be held under the following rules:
11.1.1 A minimum of 20% of the members/life members will form the quorum of General Body Meeting. In case the membership exceeds 400, a minimum of 80 members (ordinary/life members) will form the quorum for General Body Meeting.
11.1.2 The Biennial General Body Meeting of the Society shall be held at a University or an Institution on invitation or at the headquarters of the Society. This should have the concurrence of the Institution or the University concerned so as to provide the facilities for holding the meeting and also the boarding and lodging for the members of the Society attending the sessions. On receiving the suggestion, the Executive Council will take such steps as may be considered necessary.
11.1.3 Notice of the meeting, date, hour and place and the business to be transacted there at, shall be given to all the members immediately after the venue and dates are fixed.
11.1.4 The order of business at the Biennial General Body Meeting shall be as follows:  (a) The minutes of the last meeting shall be confirmed after correction, if necessary, duly signed by the Chairman. (b) The Secretary or in his absence Joint Secretary or one of the members of the Executive Council authorized for the purpose shall present the EC report on the activities of the Society during the preceding year(s). (c) The Treasurer of the Society will present the details of statement of accounts. (d) Other reports and communications from the EC shall be discussed. (e) The President then shall deliver his presidential address. (f) Scientific papers and communications received from the Executive Council shall be read in the order determined by the Executive Council. (g) Amendment in rules/acts of the Society. (h) Any other matter with the permission of the Chairman and in the interest of the Society.
11.2 The following rules shall be applicable to Extra-ordinary General Body Meetings:
11.2.1 Such meetings shall be convened by a majority decision of the Executive Council and shall be convened by the President when called upon to do so by requisition signed by not less than 25 per cent of the total strength of Members / Life Members and stating the business to be transacted there at.
11.2.2 Notice of the date, hour and place of the meeting and of the special business to be transacted there at shall be given to all Members / Life Members, at least fifteen days before the date of meeting.

11.2.3 No business other than that included in the notice shall be transacted at such meetings, nor shall any non-member be permitted to be present.
11.2.4 The Extra-ordinary General Body Meeting shall be held only at Headquarters and shall be chaired by the present elected President who has called the Extra-ordinary General Body Meeting for the specific purpose.
<b>11.3 Powers of General Body</b>
11.3.1 Proposals for additions, deletions or alterations in the existing rules may be placed before the Biennial General Body Meeting or an Extra-ordinary General Body Meeting of the Society specially called for the purpose under Clause 11.2.
11.3.2 Proposals for such modifications in the existing rules from members or life members of the Society shall be sent to the Secretary at least six weeks before the Biennial or Extra-ordinary General Body Meeting of the Society.
11.3.3 The proposals together with any amendments shall be brought before the Biennial or Extra-ordinary General Body Meeting of the Society together with remarks of the Executive Council, if any and if accepted by a two-third majority of the members and life members present and voting at such Meeting.
<b>Clause 12. Funds and Accounts</b>
12.1 The funds of the Society shall consist of (a) annual subscription of members, (b) Life Membership fee, (c) donations, (d) grants-in-aid from Governments, Institutions, Societies or individuals interested in the work of the Society, (e) subscriptions to the journal of the Society and sale proceeds of the publications, (f) charges for publishing advertisements in the publications of the Society, and (g) other sources as determined by the Executive Council.
12.2 The accounts and vouchers for receipts and payments of the Society shall be subject to examination by the Executive Council any time and shall be subject to annual audit by an internal Auditor as well as by a Chartered Accountant. The Annual Statement of Accounts shall, after audit, be printed in the report of the EC of the Society and shall be given to bonafide members of the Society on request.
12.3 All securities and money which are the property of the Society, shall be lodged for safe custody in the name of the Society in such bank or banks as may be approved by the Executive Council for the purpose. Executive Council may also make rules for fixing the limit for the cash to be kept with the Treasurer, the imprest advance that may be given to the Secretary. The Treasurer shall be the custodian of financial matter and he will be held responsible for any kind of financial irregularities.
12.3a The money of the Society may be invested for higher returns.
12.4 The Society account in the Bank shall be operationalized jointly by President/Secretary and Treasurer and will also deal in all Government Securities. In the absence of above mentioned Office bearers, the next official shall be authorized by the EC duly approved by the President, Secretary and Treasurer well before their duration of absence.
12.5 The Executive Council is empowered to incur necessary expenditure for publication and other activities of the Society, for maintaining an office and necessary staff etc., but an estimate of the proposed expenditure to be incurred under the above heads during the year should be shown in the budget placed before the Biennial General Body Meeting. The Executive Council shall appoint among the members of the Society an Internal Auditor who will check the accounts of the Society at least once a month. The report of the internal auditor shall be placed before the Executive Council Meeting. The Executive Council is also empowered to appoint a Chartered Accountant on such remuneration as may be fixed by them for auditing the accounts of the Society once a year. The proper audit of the accounts of the Society and filing returns to the concerned Deptt. shall be the responsibility of the Treasurer and the appointed Auditor i.e. Chartered Accountant.

<p>12.6 No part of the fixed deposits/time deposits and their interest can be withdrawn and also no loan can be taken against these deposits until and unless approved by General Body of the Indian Society of Agronomy with a minimum quorum of 100 active members or unanimously approved by the EC for fulfilling statutory liabilities like Income Tax, etc. which shall be put up in the General Body for approval/ratification. Fixed deposits will be automatically reinvested on their maturity date. These fixed deposits will be made in scheduled bank or other institutions under the control of Reserve Bank of India.</p>
<p>12.7 There will be yearly budget of the Society. Budget will be approved by the Executive Council of the Society. Budget may be brought to the notice of all members through Newsletter. The budget of the Society shall be prepared by the Treasurer in consultation with the Secretary and put up the proposed budget in the EC meeting after approval of the President.</p>
<p>12.8 The cash book may be verified fortnightly or monthly by one of the nominated members from the Executive Council preferably other than the present Secretary and Treasurer. President of the Society shall also verify the cash book quarterly or half yearly for effective check on expenditure and flow of funds.</p>
<p>12.9 The Treasurer/Secretary are authorized to make any expenditure up to Rs. 10,000/- and expenditure of Rs. 10,000 to 1,00,000 shall have written sanction and approval of the President. Any expenditure above Rs. 1.00 lakh up to 10.00 lakh shall have approval of the EC and all expenditure beyond Rs. 10.00 lakh shall have approval/ratification of the General Body of Society.</p>
<p><b>Clause 13. Publications</b></p>
<p>13.1 The Executive Council shall be empowered to make necessary rules for publishing the Journals and bringing out other publications of the Society e.g. selecting the printers and publishers, appointing referees to scrutinize scientific papers received for publication, fixing rates for advertisements in the publications of the Society, fixing the charges payable for the reprints, fixing the rates for sale of back issues of Journal, supply of free copies of Society's publication either on exchange or without exchange, etc.</p>
<p><b>Clause 14. Alterations in the rules</b></p>
<p>14.1 Proposals for additions or deletions in the existing rules may be placed before the Biennial General Body Meeting or an Extraordinary General Body Meeting of the Society specially called for the purpose under Clause 11.</p>
<p>14.2 Proposals for such modifications in the existing rules from bonafide Members of the Society shall be sent to the Secretary at least six weeks before the Biennial or Extraordinary General Body Meeting of the Society with a copy to the President.</p>
<p>14.3 Any amendment to the above proposed modifications shall be sent by bonafide Members of the Society to the Secretary to put up to EC at least a fortnight before the Biennial or Extraordinary General Body Meeting of the Society with a copy to the President.</p>
<p>14.4 The proposals together with any amendments shall be brought before the Biennial or Extraordinary General Body Meeting of the Society together with remarks of the Executive Council, if any and if accepted by a two-thirds majority of the members and life members present and voting at such meeting.</p>
<p><b>Clause 15. Headquarters of the Society</b></p>
<p>15.1 The Headquarters of the Society shall be at I.A.R.I./NASC New Delhi.</p>
<p><b>Clause 16. Chapters of the Society</b></p>
<p>16.1 Name: The Chapter shall form a unit of the Indian Society of Agronomy and shall hereafter be called (Name of the location) Chapter of the Indian Society of Agronomy.</p>

<p>16.2 Objectives: The Chapter shall promote the objectives of the Indian Society of Agronomy by exchange of scientific information of regional interest with other Chapters, holding symposia and group discussions and help in enrolment of new members.</p>
<p>16.3 Office of the Chapter shall be located at the central or sub-campus of the University / Institute.</p>
<p>16.4 Membership: All annual members and life members of the Indian Society of Agronomy located at the centre or its sub-campus shall automatically become a member of the Chapter. Any member of the Society may become the member of the Chapter by making a written request. A minimum of 20 members shall be necessary to form a Chapter at any Centre. The Chapter shall cease to function if the membership falls below 20, but can be revived when the membership is again 20 or more.</p>
<p>16.5 Office Bearers: Office bearers ( Executive committee for 2 years i.e. a tenure of the Chapter)</p> <p>a) Chairman - one; Preferably, Head of the Department  b) Vice Chairman - one ; From Open to members of the Chapter  c) Convener - one; From Local chapter's Headquarters  d) Joint Convener - one; From Outside chapter's Headquarter (Preferably From Regional Research stations, colleges, KVKs, any other Institute, NGO etc)  e) Treasurer - one; From Chapter's Headquarter  f) Members - 2-4; Preferably 1-2 from local Chapter's Headquarters and 1-2 from outside Headquarters</p>
<p>16.6 Operational Fund: Each Local Chapter shall make efforts to generate funds at their level through sponsorships, advertisement, memberships, donation, etc. The active Chapter will receive an annual contingent grant of ₹10,000/- from the headquarters of the Society for meeting the expenditure on day-to-day activities and shall submit Utilisation Certificate to ISA HQs at the end of the Financial Year with brief progress report of activities undertaken. The unspent amount shall be deducted from grant of the next year. Besides, the Chapter will also receive the maximum grant of ₹ 50,000/- biennially for organizing symposium/seminar at the Chapter level considering the Financial position of the Society and also performance of the Chapter. The grant of subsequent year(s) will be released only if the accounts of the chapter for the preceding year(s) are duly received by the Society. The Chapter of the Society shall be authorized to open a bank account in the name of the Chapter in any scheduled bank. The Chapter account in the Bank shall be operationalized jointly either of the two, Chairman/Convener/Treasurer duly approved by the Chairman of the concerned Chapter. The Headquarters of the Society shall not take any responsibility regarding any liabilities of accounts of the Chapter. The Chapter shall send the accounts of the Chapter of the year ending in 31<sup>st</sup> December to the Headquarters by the end of January each year.</p>
<p>16.6.1 About 25% share of membership amount generated by the Local Chapter through additional membership may be remitted to the Local Chapters at the end of the Financial Year for carrying out various activities to support them financially.</p>
<p>16.6.2 ISA local Chapters should also generate funds by annual contribution from the members in the respective chapters to strengthen their activities.</p>
<p>16.6.3 Local Chapters should be autonomous for dealing with membership, activity, expenditure and generation of resources/funds but with the information to ISA HQs for these activities. However, the autonomy of local ISA chapters should not contradict to the constitution and guidelines of ISA.</p>
<p>16.7 Meetings: The Chapter shall hold at least two general meetings in a year in addition to the annual business meeting held for the election of its Executive Committee. The Chapter Convener shall convene this meeting in consultation with the Chairman. The agenda and the notice for the meeting will be given in advance.</p>
<p>16.8 Report: The Chapter shall send a brief and concise account of the activities of the Chapter during the previous year to the Headquarters of the Society for being included in the Annual Report of the Society.</p>

<b>Clause 17. Awards of ISA Gold Medals and Fellows</b>	
17.1. The type and number of ISA-Awards:	
Name of Awards	No. of Awards
i. ISA Best M.Sc. Thesis Award	- Up to Two per year
ii. ISA Best Ph.D. Thesis Award	- Up to Two per year
iii. ISA Dr. P.S Deshmukh Young Agronomist Award	- One Annual
iv. ISA Associate	- Up to Four per year
v. ISA Fellows	- Up to Eight per year
vi. ISA Gold Medals	- Up to Four per year
vii. ISA Life Time Achievement Award	- Up to Two in Two years
17.2 The Executive Council of ISA shall appoint the Evaluation/Search Committee comprising of 3-5 members including Chairman and Member Secretary for each Award Separately.	
17.3. The recommendations of the Evaluation/Search Committee shall be final and the recommendations shall be placed to the EC for final approval. The Awards will be confined to the numbers as given in the advertisement. In no case, the number of Award can be increased.	
17.4. The Executive Council Members particularly President, Vice Presidents, Secretary, Joint Secretary, and Treasurer cannot apply for any of the Award during their tenure.	
17.5. Score card shall be so designed to give equal opportunity to Research, Teaching and Extension in agronomy discipline.	
<b>Clause 18. Termination</b>	
18.1 Any member/Official indulge in any anti-Society/Social activities, financial irregularities or any act which cause bad name to the Society shall be ceased from the post he/she occupied and also from any kind of membership of the Society by two third majority of the members present in so called General Body Meeting.	
<b>Clause 19. Legal suits by and against the Society</b>	
The Society may sue or be sued in the name of the President/Vice-Presidents/Secretary/ Joint Secretary / Treasurer or any other person or persons authorized by the Executive Council of the Society after passing a resolution to this effect in accordance with Rules and Regulations.	