

Proceeding of the Meeting of the Conveners and Co-conveners of Fourth International Agronomy Congress held on 28 October, 2016 at 11:00 AM, in the Board Room of ASRB, KAB-I, Pusa Campus, New Delhi 110 012

The following members were present:

Dr Gurbachan Singh, President, ISA and Chairman, ASRB, New Delhi
Dr Ravinder Kaur, Director, ICAR-Indian Agricultural Research Institute, New Delhi
Dr A.K. Vyas, Vice-President, ISA and Convener of Finance Committee of Fourth IAC
Dr Aditya Kumar Singh, Principal Scientist, IIMR, Pusa Campus, New Delhi and Co-Convener of Registration, Finance, Food and Hospitality Committees of Fourth IAC
Dr Dinesh Kumar, Principal Scientist (Agronomy), Convener of Transport Committee of Fourth IAC
Dr Prabhat Kumar, Senior Scientist, Floriculture and Landscaping, ICAR-IARI, New Delhi
Dr J.P. Sharma, Joint Director (Extn.) and Convener of Press Media Committee of Fourth IAC
Dr K.S. Rana, Principal Scientist (Agronomy), Convener of Poster Session Committee of Fourth IAC
Dr Ramnjit Kaur, Co-convener of Cultural Programme Committee of Fourth IAC
Dr V.K. Singh, Head (Agronomy) and Convener of Exhibition Committee of Fourth IAC
Dr A. Ghosh, Principal Scientist, (Agronomy), Member of Exhibition Committee of Fourth IAC
Dr Anil K. Choudhary, Senior Scientist (Agronomy) and Co-convener of Accommodation Committee of Fourth IAC
Dr Shiva Dhar, Principal Scientist, (Agronomy) and Co-convener of Accommodation Committee of Fourth IAC
Dr R.K. Avasthe, Joint Director, Indian Institute of Organic Farming, Gangtok
Dr R.L. Yadav, Ex-Director (IISR), and Convener of Publication Committee of Fourth IAC
Dr B.S. Dwivedi, Head, Soil Science & Agricultural Chemistry and Convener of Stage and Hall Management Committee of Fourth IAC
Dr Y.V. Singh, Principal Scientist, CCU BGA, Convener of Facilitation Centre Committee of Fourth IAC
Dr G. Ravindra Chary, Project Coordinator, CRIDA, Hyderabad, Telangana
Dr. D.S. Rana, Principal Scientist (Agronomy) and Convener of Registration Committee of Fourth IAC
Dr S. Bhaksar, ADG, ICAR, KAB II, Pusa Campus, New Delhi
Dr Dharam Singh, Senior Scientist, NBSS&LUP, Pusa Campus, New Delhi
Mr. Sompal Singh, Officer Assistant, Indian Society of Agronomy, New Delhi
Mr. Ashish Gupta, Arkay Event Manager, Fourth IAC, 2016
Mr. Sakshi Soi, Secretariat, Event Manager, Fourth IAC, 2016
Dr Y.S. Shivay, Secretary, ISA, Professor (Agronomy) and Convener of Government Liaison Committee of Fourth IAC

At the outset, the President, Indian Society of Agronomy extended a warm welcome to all the Conveners and Co-conveners of different sub-Committees of Fourth International Agronomy Congress 2016. Thereafter the following agenda items were taken up:

Confirmation of the minutes of the last meeting of Convener and Co-conveners: Minutes of the last Convener and Co-conveners meeting held on 9 September, 2016 were confirmed since no comments and suggestions were received from the Conveners and Co-conveners.

Review of the preparedness of the following committees for successful organization of the Fourth IAC 2016:

Technical Session Programme Committee: Since **Dr A.R. Sharma**, Convener and **Dr I.P.S. Ahlawat**, Co-convener of the Technical Session Programme Committee could not attend the meeting, organizing secretary apprised about the updated technical programme, which is also now available on the website for the information of the participants of the Congress. Dr A.K. Singh, Treasurer, Indian Society of Agronomy suggested that we should explore the revision in

Technical Programme considering that we are having only two plenary lecturers and panel discussion on 5th day of the Congress i.e. 26 November, 2016. He further emphasized that we can shift it on the previous day or we can organize these two events in WTC auditorium or BP Pal auditorium. The final decision will, however, be taken by Executive council of the ISA.

Registration Committee: Dr D.S. Rana, Convener and Dr A.K. Singh, Co-convener were present in the meeting and apprised that there will be 20 counters of registration which will be looked after by the event manager for the smooth registration of the participants. The registration will be done in alphabetically order at various counters. Further, it was suggested that registration committee should ensure proper and timely distribution of the registration kits for the participants.

Accommodation Committee: Dr Shiva Dhar, Convener and Dr Anil K. Choudhary, Co-convener were present in the meeting and informed about 200 beds available in the periphery in the Pusa Campus including IARI, NBPGR, IASRI and NASC Complex for the participants of the congress. It was suggested that we should explore the possibility of an additional 50-100 beds in other Govt. guest houses like Punjab Bhavan, Haryana Bhavan, Uttar Pradesh Bhavan and YMCA etc. It was also suggested that event manager must ensure about proper accommodation of the participants in the hotels as per their need and choice. In case more participants are registered on spot, Event manager should be ready with contingency planning to acquire more accommodation in the hotels.

Finance Committee: Dr A.K. Vyas, Convener and Dr A.K. Singh, Co-convener both were present in the meeting and apprised the total funds received so far from all the sources including registration, sponsorship, exhibition and advertisement etc. It was suggested that we need more concerted efforts to generate more funds for the smooth organization of this Congress.

Transport: Dr Dinesh Kumar, Convener was present, but Dr T.K. Das, Co-convener could not attend the meeting due to his pre-engagements. Dr Dinesh Kumar apprised the progress made by the committee and availability of vehicles from the Govt. Organizations like IARI, NBPGR, BTC, NCAP, NCIPM. It was suggested that committee should take utmost care for transport facilities for the participants either by Govt. vehicles and hired vehicles.

Field Visit Committee: Dr M.L. Jat, Convener could not attend the meeting due to his pre-engagements. Dr V.K. Singh, Co-convener informed the house that they have planned field visits to IARI Farm and Karnal on 27 November, 2016. It was suggested by the house that field visits for the participants should be in befitting manner so that we can show the excellent work of IARI and ICAR Research Institutes located at Karnal.

Publication Committee: Dr R.L. Yadav, Convener attended the meeting. Dr I.P.S. Ahlawat, Co-convener could not attend the meeting due to his pre-engagements. The Convener of publication committee informed the house that all planned publication for the congress are in the press and will be published on time. The house suggested to make sure their timely printing i.e. up to 15 November, 2016.

Exhibition Committee: Dr V.K. Singh, Convener was present in the meeting. Dr Rajbir Singh, Co-convener could not attend the meeting. The convener apprised the house that as per information available with us, we will have more than 50 exhibition stalls. It was suggested that Dr J.P. Sharma, Joint Director (Extension) will further assist as co-opted member of the Exhibition Committee to mobilize more support to make it minimum 75 exhibition stalls, and Dr Sharma agreed for the same.

Cultural Programme Committee: Dr R.C. Gautam, Convener could not attend the meeting due to his non-availability in India. Dr Ramanjeet Kaur, Co-convener apprised the house regarding the progress made by the committee for the cultural programme. The house suggested that committee should see the performance of the artists at least 3-4 days in advance before the actual

performance on 23 November, 2016. It was agreed by the co-convenor of the committee. Proper sound and light arrangements are to be ensured by the committee for the cultural programme.

Reception Committee: Dr R.K. Jain, Convener could not attend the meeting due his to pre-engagements. Dr V.K. Singh, Co-convenor apprised the progress of the reception committee. The house suggested this committee must attend the VVIPs and VIPs for their comfortable stay and other logistic support. The Co-convenor of the committee agreed for the same.

Government Liaison Committee: Dr U.K. Behera, Convener could not attend the meeting although Dr Y.S. Shivay, Co-convenor apprised the progress of this committee and further informed the house that Dr U.K. Behera is doing good job by attending all the necessary issues timely.

Press Media Committee: Dr J.P. Sharma, Convener apprised the house regarding the press and media committee activities including press conference on 20th November 2016 at 6:30 to 7:30 PM in the NASC Complex by inviting the Press and Media persons. It was also suggested that press information bureau should be informed well in advance about the Fourth International Agronomy Congress.

Stage and Hall Management Committee: Dr B.S. Dwivedi, Convener and Dr K.S. Rana, Co-convenor attended the meeting. Convener apprised the house regarding the progress of the stage and hall committee. Since, it is very important committee, it was suggested that this committee should coordinate with event manager for minute to minute programme and better organization of the Congress.

Poster Session Committee: Dr K.S. Rana, Convener attended the meeting. Dr C.M. Parihar, Co-convenor could not attend the meeting. The convener of this meeting assured the house that poster committee in consultation with the Event Manager will provide all necessary facilities to the participants for the poster presentations during the Congress.

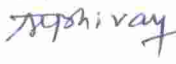
Food and Hospitality Committee: Dr I.P.S. Ahlawat, Convener could not attend the meeting. Dr A.K. Singh, Co-convenor and Treasurer, ISA apprised the house regarding the food and hospitality arrangements being made for the participants. Further, he also assured the house for better food quality and hospitality.

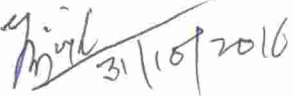
Facilitation Centre Committee: Dr Y.V. Singh, Convener apprised the house about the progress made by the committee and deliverable facilities for the participants during the Congress. The house suggested that committee should have liaison with the Event manager for better coordination among the participant and their needs.

Any other items with the permission of the Chair

- i. **Number of food counters:** It was suggested by the house to keep eight food counters for the participants and two counters for the VVIPs and VIPs. The VVIPs food yard should have at least 12 round tables. The event manager agreed to provide for the same to avoid any rush during the lunch and dinner hours.
- ii. IARI ambulance should be deputed as medical aid facility for the participants. The request of the same may be sent to the Director, IARI.
- iii. Proper security arrangement to be ensured during the event days.

The meeting ended with a vote of thanks to the Chair.


(Y.S. Shivay) 31/7/2016


(Gurbachan Singh) 31/10/2016