

GUIDELINES FOR PREPARATION OF EXTENDED SUMMARY

- The Extended Summary should not exceed 3 double space typed quarter size pages, including tables and references. Authors should ensure scientific and grammatical correctness of Extended Summary as it will be published as such without any editing.
- Follow the style and format of Indian Journal of Agronomy strictly, as per guidelines to authors given at Society website: www.isa-india.in and first issue of each volume of the journal
- The title should be short, specific and phrased to identify the content of the article.
- By-line should include the author(s) name(s) {name of the person presenting the paper to be underlined}, and place of work including the name of the university/ organization (Full form-no abbreviation), state, pin code and the country. In case, the present address of any of the author is different, it should be given with complete address as footnote.
- The extended summary should begin with brief introduction and objectives, followed by methodology, results, conclusion and references. Heading of Methodology, Results, Conclusion and References may be given in capital letters. No heading of introduction is required.
- All references appearing in the text should appear at the end of the article and vice-versa. The reference should include the names of all authors, year, full title of the article, full name of publisher, place and year should also be given. For proceedings of symposium/seminar *etc.*, the title of the paper, title of seminar/symposium, place, date and pages should appear along with names of all authors and year.
- Number of tables, figures and references should be kept at minimum. There should not be duplication of data and figures. Figures should be comprehensive and nicely printed with clear legends. The figure number and Table should not have more than 6 columns.
- Data of 2 or more years/seasons should be pooled. No symbols for the treatments to be used. Author(s) must follow standard abbreviations. All weights and measurements must be in Sly (metric) units.
- Extended Summary should be typed in Times New Roman, normal fonts with double space. Font's size for different parts of extended summary Title-14 points bold, Authors-12 points, Institute name – 11 points italic. Content-11 points. Heading in capital.
- The entire Extended Summary including text, figures and tables must be in MS Word Doc file only. All abstract should be mailed to secretary_isa@hotmail.com. Last date of Extended Summary submission is 30th June, 2016.

GUIDELINES FOR POSTER PRESENTATION

- For each symposium, there will be a poster session to encourage detailed discussion with presenters. The papers contributed for each poster session will have a convener. The convener will prepare and present summary of the poster session in the respective symposium. The posters are to be prepared in the standard form.
- Posters will be the principal format for the participant's volunteered presentations. Posters facilitate the exchange of experience and ideas. The posters will be grouped according to the sub-themes of the congress and a specific day, time and space will be allotted to each poster which will be indicated in the programmed for poster presentation. A good poster must be readable, legible, well organized and concise. For sake of uniformity, the following guidelines may be adhered for the preparation of paper.

- **Poster preparation:** The title card at the top should include in addition to title (in capitals), name(s) of the author(s) and their affiliation. The text of the poster may be divided into objective (two to three sentences), methodology, results (four pages including tables, charts/graphs) and summary/conclusions.
- **Lettering:** The lettering for the title should be 36 points in bold capital while that of name of authors in 28 point bold lower case and institution in 24 points bold italics lower case may be followed. All additional lettering should be 20 points normal. The heading namely, objectives, methodology, results and summary/conclusion should be in 20 points bold lower case.
- **Script.** Table and figure headings and text should be bold face lettering of 20 points. The numerals and letters included in the figures and tables should be 16 points normal.
- The size of the poster should not exceed 1.80 m (height) and 0.90 m width.
- Remember, a lot of people will read or study your poster while you are away, in such a case make sure that message is clear and simple.
- Extended summaries scheduled for presentation will be grouped symposium-wise, numbered and listed in the final programmed. Posters will be evaluated by the Committee and for awards. Student's posters will be evaluated separately.